

**ADDENDUM NO. 1
September 8, 2023**

**The 2022 Home Sewage Treatment System Replacement Project
Contract B**

****REMINDER****

Separate sealed bids will be received at the **Medina County Sanitary Engineer Office** located at **791 W. Smith Road, Medina, Ohio 44256 (south entrance)** until **1:30 p.m. OHIO TIME** on **Wednesday, September 13, 2023** at which time said bids will be opened and publicly read aloud.

This addendum must be attached to bid documents for The 2022 Home Sewage Treatment System Replacement Project – Contract B, and be a part thereof:

1.) Pre-Bid Meeting Notes (1 Page)

The meeting minutes have been included in this addendum.

2.) Pre-Bid Sign-In Sheet (1 Page)

A copy of the Pre-Bid Sign-In Sheet has been included in this addendum.

Pre-Bid Meeting Notes
For
The 2022 Home Sewage Treatment System Replacement Project
Contract B
Friday, September 1, 2023
1:30pm

- Bids will be received by the Medina County Health Department at the office of the Medina County Sanitary Engineer, 791 W. Smith Road (south entrance), Medina, Ohio until **1:30pm** (local time), on **Wednesday, September 13, 2023**, and then at said office publicly opened and read aloud.
- Deadline to submit any pre-bid questions is **Tuesday, September 5, 2023, at 5:00pm**.
- All work described in the contract documents must be completed **by November 15, 2023**.
- All change order requests must be accompanied with supporting documentation (invoices) and be submitted to the MCHD **by December 1, 2023**.
- BID must be accompanied by a BID guaranty payable to the "OWNER" (Medina County Health Department). Please see the Instructions to Bidders for details regarding the BID guaranty options.
- Bidders to provide the total lump sum bid amount for each property and total bid for Contract B on the Contract Bid Summary Page (pink).
- Bidders are to verify all materials and quantities needed for each property.
- Change order requests will be held to significant changes in the scope of work, change in material, alteration to the plan, etc.
- Contractor may submit pay requests as work is completed.
- Pay requests are to be submitted to Steve Mazak at the Medina County Health Department (MCHD) for review. Steve will forward the approved pay requests along with the finalized installation permit to Jennifer Martin at the Medina County Sanitary Engineer's office for processing. Contractor will receive a check from the County. Please allow approximately four (4) to six (6) weeks from initial submission of pay request to Steve before receiving the County issued check.
- Contractor(s) are to collect the homeowner's portion of the total project cost for the 85% and 50% recipients **prior** to starting any work on the property.
- Contractor is responsible for obtaining all necessary permits as listed in the bid tabs.
- Contractor will be allowed to rough grade disturbed areas, leave dirt mounded, and add some straw to stabilize the area for systems installed in the Fall. Contractor will be required to return to the property or properties in the Spring to address any settlement of the disturbed areas that occurred over the Winter and to complete final restoration (adding topsoil, final grading, seeding & strawing).

PRE-BID CONFERENCE

DATE: Friday, September 1, 2023

Time: 1:30 p.m.

THE 2022 HOME SEWAGE TREATMENT SYSTEM REPLACEMENT PROJECT – CONTRACT B

	NAME	COMPANY NAME	PHONE	EMAIL
1.	Steve Mazak	MC Health Dept	330-723-9523	Smazak@medinahhealth.org
2.	KEVIN CHURCH	DYNAMERIC	330-351-2907	KCHURCH@DYNAMIC.COM
3.	Megan Sheehan	Medina County Sanitary Eng.		msheehan@hmedina10.org
4.	Jennifer Martin	Medina Co. Sanitary Eng.	330-764-8328	martin@hmedina10.org
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